**Oklahoma City Public Schools** 900 N. Klein Oklahoma City, Ok 73106

*Educating Students for Life-Long Learning and Responsible Living*

# STUDENT DISCIPLINARY ACTION FORM

| Date | Time | Course | Location |
|---|---|---|---|
| | | | John Marshall HS |

| Teacher's Name | Time Block | School Name | School Code |
|---|---|---|---|
| | | John Marshall HS | |

Student Name _____ Student ID # _____
Grade _____ Phone (Home) _____ (Work) _____
Gender ____M__ Race: ☐ Asian ☐ Am. Indian ☐ White ☐ Black ☐ Hispanic

Description of Violation: _____
_____
_____

## Classroom Intervention Plan

____ Detention _____ (type)
____ Student Conference
____ Functional Assessment of Behavior
____ Behavior Plan
_____ Parent Contact _____ (how)
_____ Parent Conference
_____ Other (explain)

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**Referral to:** ____ Administrator ____ Counselor

## Administrator's Report

Summary of Student Statement: _____
_____
_____

Code of Conduct Violation: _____
Description: _____

Action Level: _____

____ Short-term suspension is assigned for a period of ____ days, (not to exceed 10 days), until ____ day of _____, 20____.

____Long-term suspension and Due Process Hearing (attach notice). An Educational Plan is required for suspensions more that 5 days. Student suspensions for possession of dangerous weapons, controlled substances or firearms are not entitled to an Educational Plan. Student is not allowed to be in or on school property, or participate in extra curricular activities until suspension is served.

Teacher's Signature: _____ Student's Signature: _____
Administrator's Signature: _____
Cc: Administrator Parent Student