

Payroll Deduction (PRD) Worksheet

(This worksheet supersedes all previous PRD forms completed with Los Angeles Federal Credit Union (LAFCU))

Complete this worksheet by listing how you would like your payroll deduction to be credited to your LAFCU account(s). If you do not know the ID number of your account(s), look on your monthly statement, or call our Member Services Department.

Your Name (Last, First, Middle Initial) _____ Signature _____ Date _____

Fund #	Social Security #	Account #	Daytime Phone #
☐ Active City Employee (Payroll Group 100)	☐ Establish New Payroll Deduction (PRD)	☐ CRA	
☐ Retired City Employee (Payroll Group 200)	☐ Cancel Payroll Deduction (PRD)	☐ Change Allocations Only (Total PRD amount remains the same)	
☐ LAFCU Employee	☐ Increase/Decrease PRD		

INDICATE HOW YOU WOULD LIKE YOUR PAYROLL DEDUCTION CREDITED TO YOUR LAFCU ACCOUNT(S)

(List exact deduction amounts including deposits to shares and payments to loans):

LOANS:

(Once your loan is paid off, your payroll deduction (PRD) will be deposited into your share savings account. To cancel your payroll deduction after your loan is paid off, please fill out another PRD form and card.)

LOAN ID	AMOUNT TO BE CREDITED
	\$
	\$
	\$
	\$

SHARE ACCOUNTS:

Savings (Share)
Sub-Shares
Checking (Share Draft)
Holiday Club
Money Market

SHARE ID	AMOUNT TO BE CREDITED
00	\$
	\$
	\$
05	\$
03	\$

IRA ACCOUNTS: (By completing this section, you understand that LAFCU is NOT liable for excess contributions)

Share ID	\$
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OTHER LAFCU ACCOUNT(S):

Account Holder's Name	Account #	Share/Loan ID	Amount
			\$
			\$
			\$
			\$
TOTAL PAYROLL DEDUCTION			\$

PLEASE ALLOW UP TO TWO PAY PERIODS FOR THIS REQUEST TO TAKE AFFECT. LAFCU IS NOT RESPONSIBLE FOR ANY LOANS THAT MAY BECOME DELINQUENT WHILE YOUR PAPERWORK IS IN PROCESS IT IS THE SOLE RESPONSIBILITY OF THE ACCOUNTHOLDER TO KEEP ALL LOANS CURRENT.

CREDIT UNION USE ONLY:

Employee Name Completing Form: _____ Teller Number: _____ Date: _____ Effective Date: _____
Verified By: _____ Date: _____ Allocated By: _____ Date: _____



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