

SOCIAL MEDIA PRESS RELEASE TEMPLATE, VERSION 1.0

CONTACT INFORMATION:

Client contact

Phone #/skype
Email
IM address
Web site

Spokesperson

Phone #/skype
Email
IM address
Blog/relevant post

Agency contact

Phone #/skype
Email
IM address
Web site

NEWS RELEASE HEADLINE

Subhead

CORE NEWS FACTS

- Bullet-points preferable



LINK & RSS FEED TO PURPOSE-BUILT DEL.ICIO.US PAGE

The purpose-built del.icio.us page offers hyperlinks (*and PR annotation in "notes" fields*) to relevant historical, trend, market, product & competitive content sources, providing context as-needed, and, on-going updates.



PHOTO

e.g., product
picture, exec
headshot, etc.

MP3 FILE OR PODCAST LINK

e.g., sound bytes
by various
stakeholders

GRAPHIC

e.g., product
schematic;
market size
graphs; logos

VIDEO

e.g., brief
product demo
by in-house
expert

MORE MULTIMEDIA AVAILABLE BY REQUEST

e.g., "download white paper"

PRE-APPROVED QUOTES FROM CORPORATE EXECUTIVES, ANALYSTS, CUSTOMERS AND/OR PARTNERS

Recommendation: no more than 2 quotes per contact. The PR agency should have additional quotes at-the-ready, "upon request," for journalists who desire exclusive content. This provides opportunity for Agency to add further value to interested media.

LINKS TO RELEVANT COVERAGE TO-DATE (OPTIONAL)

This empowers journalist to "take a different angle," etc.
These links would also be cross-posted to the custom del.icio.us site.

BOILERPLATE STATEMENTS



RSS FEED TO CLIENT'S NEWS RELEASES

"ADD TO DEL.ICIO.US"

Allows readers to use the release as a standalone portal to this news



TECHNORATI TAGS/"DIGG THIS"

