

University of Louisville
 Petty Cash Reconciliation Log
 Department: _____

Date	Cash on Hand	(+)	Total Receipts On Hand	(+)	Reimbursements In Transit	(=)	Total	(-)	Amount of Beginning Petty Cash	(=)	(Shortage)/ Overage	Initials	Comments

 Custodian Signature Date

 Authorized Signature Date