

PLEASE PRINT CLEARLY

Bill of Sale

- **Sections 1 and 2 must be completed** in order to make this Bill of Sale acceptable for vehicle registration. Completion of section 3, on the back of this form, is optional.
- Two copies of this Bill of Sale should be completed. The buyer keeps the original and the seller keeps the copy.
- Alterations or corrections made while completing the vehicle information section should be initialled by the buyer and seller.

SECTION 1

SELLER(S) INFORMATION									
Name(s) (Last, First, Second)							Telephone Number ()		
Address		Street		City / Town		Province / State		Postal Code / Zip Code	
Personal Identification:									
VEHICLE INFORMATION									
Year		Make		Model or Series			Style		
Vehicle Identification Number (VIN) / Serial Number				Body Color		Roof Color		Odometer Reading	
BUYER(S) INFORMATION									
Name(s) (Last, First, Second)							Telephone Number ()		
Address		Street		City / Town		Province / State		Postal Code / Zip Code	
Personal Identification:									
This vehicle was sold for the sum of:									
							Dollars \$		
(Sum written in full)									
(Subject to the terms and special conditions which appear in Section 3 on the back of this form)									

SECTION 2

Dated at: _____
City / Town *Province / State* *Country*

on _____ .

I certify that all information shown above is true to the best of my knowledge.

_____ Signature of Buyer	_____ Signature of Seller
_____ Signature of Buyer	_____ Signature of Seller
_____ Signature of Witness	_____ Signature of Witness

SECTION 3 (OPTIONAL)

SPECIAL CONDITIONS OF SALE

1. The vehicle described on the front of this form is:

Check the appropriate box(es)

a) Free of all liens and encumbrances: ☐ Yes ☐ No If No, please give names of lien holders:

b) Being paid for in full: ☐ Yes ☐ No

c) Being paid by: ☐ Cash ☐ Cheque ☐ Money Order ☐ Other (please specify): _____

2. Payment Terms: _____

3. Vehicle was last registered in: _____
Province / State Country

4. Special conditions of sale (if any): _____

- The law in the Province of Alberta requires a vehicle to be insured prior to registration. Documentary proof of vehicle insurance is required.
- A vehicle entering Alberta from another jurisdiction requires a safety inspection. Information can be obtained from a Registry Agent. A listing of local Registry Agents can be found in the telephone directory under Licence and Registry Services; or visit Service Alberta's website at www.servicealberta.gov.ab.ca for comprehensive registries and consumer information and services.
- In addition to the Bill of Sale, other identification is required to obtain Alberta registration. Where possible, obtain Section 2 of the previous Alberta vehicle registration certificate.
- The prospective purchaser can determine whether a vehicle is free of liens and encumbrances in Alberta by contacting a Registry Agent.

In order to perform a search, a Registry Agent will require the vehicle identification number (VIN) / serial number of the vehicle. A request for a search can be made in person or in writing. There is a fee for this service.

- Vehicle Information Reports are available from a Registry Agent. There is a fee for each service.
- The buyer must produce a copy of a properly completed Bill of Sale, that includes the same information as shown on this standardized form, in order to register and licence a vehicle in Alberta.

This form is provided as a courtesy by Service Alberta to ensure that sufficient information is contained within the Bill of Sale to permit licensing and registration of the described vehicle by the new owner.

No liability attaches to the Crown through the use of this document in respect of the sale of this vehicle. Any dispute arising from the sale becomes a civil matter among the parties named in this document.