
If you believe you were treated unfairly or your support case was not handled the right way, and you are unable to resolve your complaint through your local office, report it on this form. Send the completed form to: *Constituent Liaison, Child Support Program, 1162 Court Street NE, Salem, OR 97301.*

Case Name (if different) _____ Child Support Case Number: _____

 (City) (State) (Zip Code)

The Child Support Program must follow the requirements of federal and state laws when deciding and taking actions. We realize that sometimes people do not agree with these actions or decisions. However, if your complaint is about an action the law says we must do or can do, we cannot continue with your grievance using this formal process. We will keep working with you to resolve the issue(s). Some examples of issues we cannot address using this formal process include child support order amounts, income withholding as required by law, and actions taken by other agencies or states. For more specific information see OAR 137-055-1600.

Describe your complaint here. **Be sure to sign and date the form on the next page.**

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Signed:_____ **Date:** _____