

Cleaning Checklist

_____ Clean the following items with disinfectant:

_____ : Phone

_____ : TV and DVD Remotes

_____ : Room and Bathroom Door Knobs

_____ : Light Switches

_____ : Microwave

_____ : Floor between bed & nightstand

_____ : Table top & bottom

_____ : Window sill

_____ : Dresser on back & under fridge, TV-trays

_____ : Lamp

_____ : Refridgerator inside & out

_____ : Ice bucket

_____ : Radiator

_____ : Clothes & luggage racks

_____ : Headboard of bed

_____ Windex mirrors

_____ Place Remotes on TV/DVD Player

_____ Open blinds and windows

_____ Remove & replace used glasses and cups

_____ Clean Coffee Maker, Replenish Coffee Packs & Sweeteners

_____ Strip beds

_____ Make beds, set bedspreads aside

_____ Dust all pictures

_____ Garbage picked up and removed

_____ Check for all lights in working order.

_____ Replenish Snack Basket and Drinks in Fridge

_____ Replenish Napkins & Candies

_____ Check bible, menu book, phone book in night stand

_____ Vacuum outside front walkway rug

_____ Vacuum carpet

_____ Replace Bedspread

_____ Any new marks on carpet or walls?

_____ Clean all corners, ceilings, windows - no cobwebs.

BATHROOM:

_____ Bath mat scrubbed

_____ Shower curtain sprayed with disinfectant and wiped down

_____ Scrub tub, spray and wipe down with disinfectant

_____ ALL edges are wiped down with disinfectant

_____ Clean off edges on air conditioner

_____ Scrub sink, spray and wipe down with disinfectant

_____ Scrub toilet, spray and wipe down with disinfectant

_____ Scrub, spray with disinfectant & wipe all floor & wall surfaces near & behind toilet

_____ Shine all chrome, faucets, tissue dispenser

_____ Wipe out all edges of floor/wall, get behind door

_____ Refill soap dispensers

_____ Steam clean the floor

_____ Absolutely NO hair on toilet, in tub, on floor

_____ Check that all drains are flowing well: sink, tub/shower, toilet flushing

CLEANER: _____